

## UPSHUR COUNTY EMERGENCY SERVICES DISTRICT NO. 2

JANUARY 17, 2023

7:00 P.M.

### MINUTES

The regular meeting of the Upshur County Emergency Services District No. 2 Commissioners was held on January 17, 2023, at the Diana Fire Station, 10496 State Hwy. 154E, Diana, Texas 75640.

- 1) **Open meeting.** The meeting was opened at 7:00 p.m. by Gaston DeBerry, III.
- 2) **Call to order.** Gaston DeBerry, III called the meeting to order. Prayer was led by Gaston DeBerry, III.
- 3) **Determine quorum present.** Gaston DeBerry, III determined a quorum with Tommie Whitaker, Trevor Larrington, Gregg Price, and Kenny Hankins being present.
- 4) **Read and approve minutes from the Regular meeting held December 20, 2022.** Motion was made by Kenny Hankins with a second by Gregg Price to approve the minutes as read. Motion carried 5-0. Unanimous vote in favor.
- 5) **Public comment.** Ray Cook, Customer Services Representative with Siddons Martin introduced himself. Matt Burnett spoke regarding sales tax collections as it could greatly benefit the Emergency Services District. He asked to be put on the next agenda to discuss further. Tommie Whitaker asked that Christus EMS be put on the next agenda as well.
- 6) **Election of Officers:** Motion by Kenny Hankins with a second by Tommie Whitaker that all officers remain the same. Motion carried 5-0. Unanimous vote in favor.
- 7) **Discuss dispatching.** No action. Place this matter on next month agenda.
- 8) **Discuss and take action on opening a savings account for retained earnings.** Motion by Kenny Hankins with a second by Trevor Larrington to take action regarding opening a savings account for retained earnings. Motion carried 5-0. Unanimous vote in favor.
- 9) **Discuss update on repeater system and take action if needed.** No action.
- 10) **Discuss update on radio frequencies and take action if needed.** No action.
- 11) **Discuss update on E-Dispatch and take action if needed.** No action.

- 12) **Pay the City of Gilmer for dispatching services for the month of December, 2022.** Motion by Kenny Hankins with a second by Tommie Whitaker to pay the City of Gilmer for dispatching services for the month of December, 2022 in the amount of \$900.00. Motion carried 5-0. Unanimous vote in favor.
- 13) **Pay bills for the Upshur County ESD #2 as submitted and approved.** Motion by Kenny Hankins with a second by Gregg Price to pay the following bills as submitted and approved. Motion carried 5-0. Unanimous vote in favor.
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| Terri Ross (December Bookkeeping/Clerical) | \$ 500.00 |
| Terri Ross (reimbursement office supplies) | \$ 31.92  |
- 14) **Pay the City of Ore City the amount of \$8,250.00 as the monthly installment as set out in the Contract for Fire Fighting Services.** Motion by Kenny Hankins and second by Gregg Price to pay the City of Ore City in the amount of \$8,250.00. Motion carried 3-0 with Gaston DeBerry, III and Tommie Whitaker abstaining.
- 15) **Pay Diana VFD the amount of \$10,375.00 as their monthly budget allotment and any other expenses presented for approval.** Diana VFD submitted an invoice from Hankins Construction for the pad for their new station in the amount of \$16,728.00 and requested this be approved for payment in addition to their monthly budget allotment. Motion by Tommie Whitaker and second by Trevor Larrington to pay Diana VFD the amount of \$10,375.00 as their monthly budget allotment plus an additional \$16,728.00 for the new building. Motion carried 4-0 with Kenny Hankins abstaining.
- 16) **Pay New Mountain VFD the amount of \$3,687.50 as their monthly budget allotment and any other expenses presented for approval.** New Mountain VFD submitted an invoice from Casco Industries for bunker gear in the amount of \$17,803.00 and requested this be approved for payment to be deducted from their retained earnings in addition to their monthly budget allotment. Motion by Kenny Hankins and second by Tommie Whitaker to pay New Mountain VFD the amount of \$3,687.50 as their monthly budget allotment plus an additional \$17,803.00 for bunker gear from retained earnings. Motion carried 4-0 with Trevor Larrington abstaining.
- 17) **Items to be considered for next month's agenda.** Christus EMS; dispatching; sales tax presentation
- 18) **Adjournment.** Motion by Tommie Whitaker with a second by Kenny Hankins to adjourn. Motion carried 5-0. Unanimous vote in favor.

  
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 Presiding Officer Signature  
 Title: President

Date: 2-21-23