

UPSHUR COUNTY EMERGENCY SERVICES DISTRICT NO. 2

JUNE 23, 2022

7:00 P.M.

MINUTES

The regular meeting of the Upshur County Emergency Services District No. 2 Commissioners was held on June 23, 2022, at the New Mountain Fire Station, 9871 State Hwy. 155N, Ore City, Texas 75683.

- 1) **Open meeting.** The meeting was opened by Gaston DeBerry, III.
- 2) **Call to order.** Gaston DeBerry, III called the meeting to order. Prayer was led by Gaston DeBerry, III.
- 3) **Determine quorum present.** Gaston DeBerry, III determined a quorum with Tommie Whitaker, Trevor Larrington, and Kenny Hankins being present. Gregg Price was absent.
- 4) **Read and approve minutes from the Regular meeting held May 17, 2022.** Motion was made by Kenny Hankins with a second by Tommie Whitaker to approve the minutes as read. Motion carried 4-0. Unanimous vote in favor.
- 5) **Public comment.** None
- 6) **Discuss and set budget hearings.** No action.
- 7) **Discuss and take action regarding mutual aid agreement with ESD #1.** No action taken.
- 8) **Discuss and take action on bond insurance for ESD #2.** No action taken.
- 9) **Discuss and take action regarding a website design for ESD #2.** No action taken.
- 10) **Pay the third quarterly installment to the Upshur County Appraisal District.** Motion by Trevor Larrington with a second by Kenny Hankins to pay the Upshur County Appraisal District in the amount of \$2,313.73 as their third quarterly installment. Motion carried 4-0. Unanimous vote in favor.
- 11) **Pay the City of Gilmer for dispatching services for the month of May, 2022.** Motion by Tommie Whitaker with a second by Kenny Hankins to pay the City of Gilmer for dispatching services for the month of May, 2022 in the amount of \$900.00. Motion carried 4-0. Unanimous vote in favor.

12) **Pay bills for the Upshur County ESD #2 as submitted and approved.** Motion by Kenny Hankins with a second by Trevor Larrington to pay the following bills as submitted and approved. Motion carried 4-0. Unanimous vote in favor.

Terri Ross (May Bookkeeping/Clerical)	\$250.00
Terri Ross (office supplies)	\$128.36


13) **Pay the City of Ore City the amount of \$8,045.45 as the monthly installment as set out in the Contract for Fire Fighting Services.** Motion by Kenny Hankins and second by Trevor Larrington to pay the City of Ore City in the amount of \$8,045.45 as the monthly installment. Motion carried 3-0 with Gaston DeBerry, III abstaining.

14) **Pay Diana VFD the amount of \$8,636.00 as their monthly budget allotment.** Motion by Tommie Whitaker and second by Trevor Larrington to pay Diana VFD the amount of \$8,636.00 as their monthly budget allotment. Motion carried 3-0 with Kenny Hankins abstaining.

15) **Pay New Mountain VFD the amount of \$4,022.00 as their monthly budget allotment.** Motion by Kenny Hankins and second by Tommie Whitaker to pay New Mountain VFD the amount of \$4,022.00 as their monthly budget allotment. Motion carried 3-0 with Trevor Larrington abstaining.

16) **Items to be considered for next month's agenda.** Items #7, #8, #9, and dispatching services for ESD #2.

17) **Adjournment.** Motion by Tommie Whitaker with a second by Kenny Hankins to adjourn. Motion carried 4-0. Unanimous vote in favor.



Presiding Officer Signature
Title: President

Date: 7-19-17

ESD#2 Bills to be Paid:

1)	City of Gilmer (May dispatching)	\$ 900.00
2)	Terri Ross (May Bookkeeping/Clerical)	\$ 250.00
3)	Terri Ross (office supplies)	\$ 128.36
4)	Upshur County Appraisal District	\$ 2,313.73
5)	City of Ore City	\$ 8,045.45
6)	Diana VFD	\$ 8,636.00
7)	New Mountain VFD	\$ 4,022.00

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903-797-6501 Mgr: GAYLA
1923 NORTH WOOD
GILMER TX 75644

ST# 00146 OP# 007992 TE# 03 TR# 01842
92 BRT 3 PA 084235606176 13.47 X
SUBTOTAL 13.47
TAX 1 8.250 % 1.11
TOTAL 14.58
DEBIT TEND 14.58
CHANGE DUE 0.00

EFT DEBIT PAY FROM PRIMARY
14.58 TOTAL PURCHASE
US Debit **** * 0287 I 1
REF # 216900780208
NETWORK ID. 0076 APPR CODE 786257

US Debit
AID A0000000042203
AAC 0CBA0DE6ABF24E82
TERMINAL # SC010218
06/18/22 10:31:37
ITEMS SOLD 1
TC# 0622 0398 2249 0835 1432



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06/18/22 10:31:42



QuikShip Holdings
 1001 Avenida Pico, Suite C-464
 San Clemente, CA 92673

Customer Invoice

For Purchase Order #968374

Bill To Name:
 Order Date: 05-09-2022
 Order Status: Pending
 Payment Status: Open

Company Name:
 Shipping Address: Terri Ross
 100 W Tyler St
 Gilmer, TX, 75644
 United States

QTY	Part#	Product Name	Cost
1	DR-730 OEM	Brother MFC-L2710DW Drum Unit (OEM) 12,0	114.89

RESTOCKING FEE: A 25% restocking fee will be charged for all items returned that are NON-DEFECTIVE including order errors and must be in saleable condition.

RETURNS: All defective returns MUST be pre-authorized by QuikShipToner and MUST have a Return Merchandise Authorization Number and shipping instructions will be provided. Any merchandise returned without a RMA number will be refused.

WARRANTY: All compatible products have warranty for 6 months. OEM products have a warranty of 30 days.

FINANCE CHARGES: There will be a 2.5% interest charged per month on all outstanding balances.

IMPORTANT: Please note that any invoice discrepancies must be reported to QuikShipToner within 15 days of receipt.

Toner Unit

Sub-Total: **\$114.89**
 Shipping: \$2.99
 Tax: \$9.73
 Total: \$127.61

Please Make Checks Payable to:
 QuikShip Holdings
 1001 Avenida Pico, Suite C-464
 San Clemente, CA 92673



LUANA HOWELL
TAX ASSESSOR-COLLECTOR
215 N Titus
Gilmer, TX 75644
903-843-3085 phone 903-843-3083 fax

June 13, 2022

Upshur County ESD #2
Attn: Accounts Payable
P O Box 1241
Gilmer, TX 75644

Dear Accounts Payable:

Collection billing for the 2021 tax year is at the rate of salary and benefits for one and one-half employee, proportionate to the levy for the 14 additional taxing entities. We also share the cost of Truth in Taxation software and TSAA conference expenses where applicable. Enclosed is a spreadsheet for the 2021 total billing. Please remit payment at your earliest convenience as follows:

Proportionate 1.5 person salary and benefits:	\$	908.00
Truth in Taxation software:	\$	120.00
TSAA conference:	\$	<u>00</u>
	\$	1,028.00

Please re-submit a signed copy of the DOE (Designated Officer or Employee) appointed by the school board or city council. Any entity wishing to calculate their tax rates and publish notices for tax year 2022, without TAC assistance, will need to purchase Truth in Taxation software separately.

It is imperative that all entities adopt their tax rates on or before September 15, 2022. Entities who have not set their rates before September 16 may incur additional printing costs.

Please call if you have any questions or concerns.

Respectfully,

A handwritten signature in cursive script that reads "Luana Howell".

Luana Howell, TAC
Upshur County, TX

ENTITY	2021 LEVY	% TOTAL LEVY	PRO-RATED COLL	TSA&A & TNT	TOTAL DUE
CITY OF GILMER	\$ 2,061,927.09	6.777 \$	4,308.00 \$	120.00 \$	4,428.00
CITY OF ORE CITY	\$ 307,919.30	1.012 \$	643.00 \$	120.00 \$	763.00
CITY OF BIG SANDY	\$ 341,868.53	1.124 \$	714.00 \$	120.00 \$	834.00
CITY OF EAST MT	\$ 61,483.51	0.202 \$	128.00 \$	120.00 \$	248.00
CITY OF GLADEWATER	\$ 953,105.87	3.133 \$	1,992.00 \$	- \$	1,992.00
EMERGENCY SVC #1	\$ 1,049,867.41	3.451 \$	2,194.00 \$	120.00 \$	2,314.00
EMERGENCY SVC #2	\$ 434,453.07	1.428 \$	908.00 \$	120.00 \$	1,028.00
BIG SANDY ISD	\$ 2,256,465.38	7.417 \$	4,715.00 \$	203.00 \$	4,918.00
GILMER ISD	\$ 12,922,503.42	42.475 \$	27,001.00 \$	203.00 \$	27,204.00
ORE CITY ISD	\$ 1,976,202.02	6.495 \$	4,129.00 \$	323.00 \$	4,452.00
UNION HILL ISD	\$ 1,022,819.45	3.362 \$	2,137.00 \$	323.00 \$	2,460.00
HARMONY ISD	\$ 1,698,335.53	5.582 \$	3,548.00 \$	203.00 \$	3,751.00
NEW DIANA ISD	\$ 2,799,822.07	9.203 \$	5,850.00 \$	323.00 \$	6,173.00
UNION GROVE ISD	\$ 2,206,556.38	7.253 \$	4,611.00 \$	203.00 \$	4,814.00
KILGORE COLLEGE	\$ 330,518.72	1.086 \$	690.00 \$	- \$	690.00
	\$ 30,423,847.75	100 \$	63,568.00 \$	2,501.00 \$	66,069.00

This calculation is based on the salary and benefits of 1.5 persons in the Upshur County Tax Office for the collection of taxes for the 2021 Tax Year. Salary and benefits of 1.5 person \$63568.00

TNT Software \$1199 divided by 10 entities (including Upshur County) = \$119.90 each

City of Gladewater and Kilgore College do not use our TNT

BSISD, GISD, UGISD did not use our TNT

Attendance of TSA&A conference and dues Luana & Samantha = \$1627 divided by 8
(7 schools & county) = \$203 each